

Stillwater County Board of Trustees Meeting  
May 11, 2010

**Members Present:** Sandy Acciani, Chair; Anita Green, Kathleen Ralph, Pat Ross, trustees; Susie Nathan, secretary; Maureen Davey, county commissioner; Dennis Oltrogge, guest.

**Minutes:** the meeting was called to order at 11:35. The minutes were read and amended to reflect the correct starting time and to indicate that the trustee that left the meeting was Sharmon McMillen. Kathleen made a motion approve the amendments and Pat seconded, all approved.

**Report from Library Director:** Susie went over the report that was handed out before the meeting. Kathleen pointed out that both Robert and Susie have written successful grants for the library.

**Public Comment:** Dennis Oltrogge sat in on our meeting to ask questions about our budget and expansion plans. His questions were answered as part of our meeting.

**Ongoing Business**

**Introduction of New Trustee:** The board welcomed Anita Green as our new library trustee. She will be finishing up the term of Sharmon McMillen, which runs through 2012.

**Budget Report:** The budget committee recommended that the library budget include a .50 per hour raise for Sarah Milligan. Kathleen made a motion to approve, Pat seconded, all approved. The salaries for Robert Smith and Susie Nathan will include longevity pay and C.O.L.A. equivalent to the rest of the county. The rest of the budget will be frozen. Kathleen made a motion to approve, seconded by Pat, all approved. The Trustees ask the commission to keep us informed of changes in the county budget planning.

**Strategic Planning:** It was suggested by Pat that we wait for the yearly school calendars to come out before we set up a date for the planning sessions. We will all bring our calendars to the July meeting to set dates. Kathleen will contact Suzanne Reymer about her schedule.

**Letter from MSL:** Sandy read a letter from the Montana State Library announcing that Susan Nathan had received her recertification with the state library. This is a new track: Library Administration. This is good until April 2014.

**New Business**

**Friends of the Library Report:** It was suggested by Sandy that a report of what the friends are doing should be given at each trustee meeting. This will help keep the organizations functions separate and keep us informed. Sandy made the motion, seconded by Kathleen, all approved. Kathleen in her FOL report invited all the trustees to join in the "reflection" exercise on May 18<sup>th</sup> at 6:00. A thank you to Aaron Walters for all his help with the Heritage Garden. Maureen asked Susie to look into posting minutes on the web page.

**Administration Rule Amendments:** Sandy went over the list of amendments for the state library. We will do a patron survey next year instead of this year. The new wordings seem reasonable. Kathleen asks that Susie put together a list of when reports are due.

**Shared Catalog:** After some discussion, any decision on the Shared Catalog was tabled until we get more information on other libraries' experience with it.

**Library Depreciation Reserve Fund:** Some clarification is needed on this issue. Susie, Maureen and Joe will look into this.

It was noted that this was Sandy Acciani's last meeting. We all thanked her for all her wonderful work! We will seek a new trustee for the July meeting.

**Next Meeting will be JULY 13, 2010**

**Adjournment: 12:40**

**Respectfully submitted,**



**Susie Nathan, secretary**